Intern representation (personalrepresentation)

Bifogas i EFH som bilaga till faktura gällande representation.

Intern representation = när mötets syfte är ett internt ”ämne” med KTH-fokus, t.ex. intern kurs/konferens, informationsträff med enkelriktad information, personalfest, julbord, sommarlunch etc. OBS! Arbetsmåltid vid t.ex. projektmöte/arbetsmöte, lunch- eller middagsmöte, styrelsemöte, disputationslunch etc. räknas inte som intern representation. Använd istället blankett Kostförmån i blankettarkivet för att rapportera arbetsmåltid och kostförmån.

## Datum och syfte

| Datum fr o m | Datum t o m | Syfte |
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## Kontering

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## Deltagare

2020-12-10

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