

## Minutes CBH Third-Cycle Quality Council Meeting 1-2021

Date and time: 2021-02-23. 10.00-12.00

Place: ZOOM

Present: Christina Divne, Director of Third-Cycle Education and Chair (FA)  
Inger Odnevall, 1st Deputy Director of Third-cycle education (vice FA)  
Svein Kleiven, Deputy Director of Third-cycle education/Program Director (vice FA/PA)  
Åsa Emmer, Program Director (PA)  
Ines Ezcurra, Program Director (PA)  
Jai White, Doctoral council CBH  
Matilda Larson, Teacher representative, Campus Flemingsberg  
Aman Russom, Teacher representative, Campus Solna/SciLifeLab  
Eva-Rut Lindberg, Coordinator third-cycle education  
Fredrik Häggström, Coordinator third-cycle education  
Kristina Jansson, Coordinator third-cycle education  
Alexandra Rudyk Kinnander, Administrator third-cycle education  
Maria Hjertén, Secretary

Unable to attend: Minna Hakkarainen, Teacher representative, Campus Valhalla  
Johan Rockberg, Teacher representative, Campus Albanova-BIO  
Per Dalhammar, Education administration manager (UA)  
Johanna Hagerman, Coordinator third-cycle education

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### 1. Opening of the meeting

Christina opens the meeting and welcomes everyone

### 2. Appointment of secretary and certifiers

Secretary: Mia Hjertén; Certifiers: Christina Divne and Inger Odnevall

### 3. Additional point to be added to the agenda

No additional points

### 4. Approval of the agenda

The agenda was approved

### 5. Previous meeting minutes

The minutes were approved without any comments

## 6. Integration of sustainability in education, KTH Sustainability Office (Hélène Hermansson-Järvenpää and Anders Rosén)

### **Presentation of follow-up of KTH's sustainability objectives for education for the period 2016-2020**

Helene and Anders are presenting the follow-up for the school and the report will soon be published. You find their presentation at the social web page

Conclusions: The sustainability goals has been partially achieved

The PAs are invited to central level workshops to continue the work

JML is a part of the sustainability work

There will be calls this spring for money funding and education

### **New objective 2021-2025**

KTH is a leading technical university in education for sustainable development where all students after graduation will be able to drive and participate in the transition to sustainable development and an equal and climate-neutral society.

Please contact Helene [heleneh@kth.se](mailto:heleneh@kth.se) and Anders [aro@kth.se](mailto:aro@kth.se) if you have any questions or want to discuss their presentation

## 7. Information from FA

### **Prio spring 2021**

#### **1. Program analyses**

- 24 Feb 11:00-12:30: PA workshop program analyses
- 8 March: please send program analyses for BIO/TCB, CHE, TH/MT to FA
- 15 March: deadline school report
- 19-29 March: workshops
- 28 April 13:00-16:00: Quality dialog with the President's office

#### **2. ASP**

3. **Plan for JML integration** in education at third cycle

4. **Expanding the subject course portfolio**

5. **Curriculum mapping - to discuss in PC** – this is where the different learning outcomes map the programs

6. **Review of Greenlight form** – is there anything we want to change?

**Information from FA**

Please find documentation at the social web page

Templates for course evaluation and course analysis, please spread to teachers

**UKÄ interviews will be held:**

Analytical chem March 3

Physical chem March 17

Organic chem March 23

Doctoral canvas opened on Feb 16, students should be added when admitted, and removed when receiving their degree – Christina will talk to the administration how to handle this.

JML Task Force had the first meeting Feb 8, and the next is scheduled for Feb 25

UKÄ Broadened recruitment (breddad rekrytering) to prevent social bias. Government decision for universities 2001.

Couples to UN's global goal 4, equal access to education. KTH Self-evaluation to KTH May 3. Included in the JML goal.

- “Vägledning för tematisk utvärdering av breddad rekrytering” by UKÄ
- “Utbildning går i arv” by Högskolerådet, Swedish Council for Higher Education (App4 SV)
- “Early higher education drop-out rates in Sweden” by UKÄ

Greenlight form is updated with field for comments

Report on education in ethics KTH: Survey by Fredrik Karlsson, Ethics Councillor KTH

Student representation should be granted in all preparatory and decision-making bodies (further specified in KTH regulation V-2019-0210, V2019-0605): Based on Swedish legislation:

- Higher Education Act (Högskolelagen)
- Higher Education Ordinance (Högskoleförordningen)
- Ordinance on Students' Unions (Studentkårsförordningen)

All KTH schools must have a written routine that describes student representation. See example from ABE (App8 SV)

A Central workgroup will propose suggestion on how to determine time compensation for student representation.

THS PhD chapter appoints doctoral councils, and members of the doctoral councils represent the doctoral students according to the school's established routine.

## **8. Points raised by the third-cycle administration**

Eva-Rut:

- list of examiners to be reviewed by program councils - PAs need to discuss with Eva-Rut
- Status of new general study plans (ASPs)

- Need for revision of third-cycle courses – it looks very different between the different programs.

## 9. Points raised by the Doctoral council

Nothing to report

### **Presentation of the new Doctoral Council 2021**

Jai White, Chemical Science and Engineering KET (Chair)

Lea Hohmann, Chemical Science and Engineering KET (vice Chair)

Elise Farah, Chemical Science and Engineering KET

Moritz Streb, Chemical Science and Engineering KET

Martina Butori, Chemical Science and Engineering KET

Hao Yang, Chemical Science and Engineering KEM

Jingru Fu, Technology and Health

Simone Bendazzoli, Technology and Health

Mehdi Astaraki, Medical Technology

Juan De Gracia Triviño, Theoretical Chemistry and Biology

## 10. Update from PA and Program councils

### **Program TH/MT (Svein)**

#### **Report from Steering committee joint KI-KTH PhD program 2021-02-09**

- The program is at risk if we do not solve part of the administrative issues brought up by Fredrik, but also the need of strict decisions and communicated guidelines in both universities.
- KI is also implementing the eISP
- KTH is anxious to help and has experience in other joint degree PhD-cooperations (e.g. Stockholm Trio) and since long experience of e-ISPs.
- From KTH central administration “Kattis” Jonsson Berglund (Head of education office (AUA, UF) and Olof Landin (LADOK responsible) will be contracted.

## 11. Thematic discussion point: Subject courses - expanding course portfolio

Our student thinks that there are too few subject courses. We need to have an action plan how to deal with this

Third-cycle courses that are co-read with master courses. Master courses that highlights the profile of our 1<sup>st</sup> and 2<sup>nd</sup> cycle education and research areas can be adapted to third cycle and established. **We need to assure the following:**

1. ILOs should be progressive from the master level and aligned with the licentiate and doctoral degree objectives
2. ILOs should be examined by proper means for the doctoral students and not by the same examination as for the master students
3. Since ILOs are examined the examination should require a higher level of understanding, skills and application thereof compared to the corresponding examination for the master students

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4. Take into consideration when designing the higher-level syllabus that doctoral students also perform research, teaching etc.
5. ECTS credits need to be properly set, will typically be lower for the third-cycle version since it will be required that knowledge corresponding to the master level already exists
6. Students that do not have the background knowledge corresponding to the master level should be registered at cycle 2 (master course code) and get the credits transferred within the 15 hp limit for licentiate and doctoral degree
7. Need to set “recommended prerequisites” in the course plan
8. It is not allowed to take a master course and get credits transferred at cycle 3 in the degree

**We should all bring this up in the program councils and divisions! We need to take a bigger effort in helping the teachers.**

#### **Discussion points**

- How many teachers at the master level would be interested?
- How do we help the teachers to smoothly create the third-cycle courses?
- We should have a common set of rules
- What if a doctoral student wants to take the third-cycle version but does not have the master-level knowledge?
- Other issues?

#### **12. Additional points**

No additional points

#### **13. Upcoming meeting QC, PC, FADR**

QC2 2021 planned for May 2021. Christina will send out a Doodle Program directors to plan PC meetings at least 4/year

#### **14. Closure of meeting**

It is important to discuss everyday issues in the program councils

Justeras



Christina Divne

Justeras



Inger Odnevall