



Checklist for telephone threats

Listen carefully, do not interrupt, and be calm and friendly. Call the attention of any employees so they can call on 112 if necessary and KTH's emergency number 08-790 7700.

School / institution / equivalent	Date	Time
Name	Phonenumber	E-mail

Does the person who threatens seem familiar with KTH, staff, students or KTH's premises?
How exactly did the threat sound?
Do you know who made the threat? Name:

Try to ask the following questions:

When will the threat be set into action?
Against who is the threat directed?
What kind of threat is it?
Where will the threat be carried out?
Why?
Do you belong to any organization? Which:
What is your name?

The person's identity

Man

Women

Boy

Girl

The person's speech

Well-groomed

Slow

Clear

Fast

Distorted

Swearing

Stuttering

Lisping

Slur, mumble

Technical terms

Other:

The person's voice

Pitchy

Low/ basey

Loud

Weak/ Silent

Background noise

Music

Traffic

Airplanes

Machines

Voices

Radio

TV

Other:

The person's attitude

Affected by alcohol/drug

Excited

Confused/stressed

Calm

The person's dialect

Swedish Local, which:

Language / foreign/ accent, which: