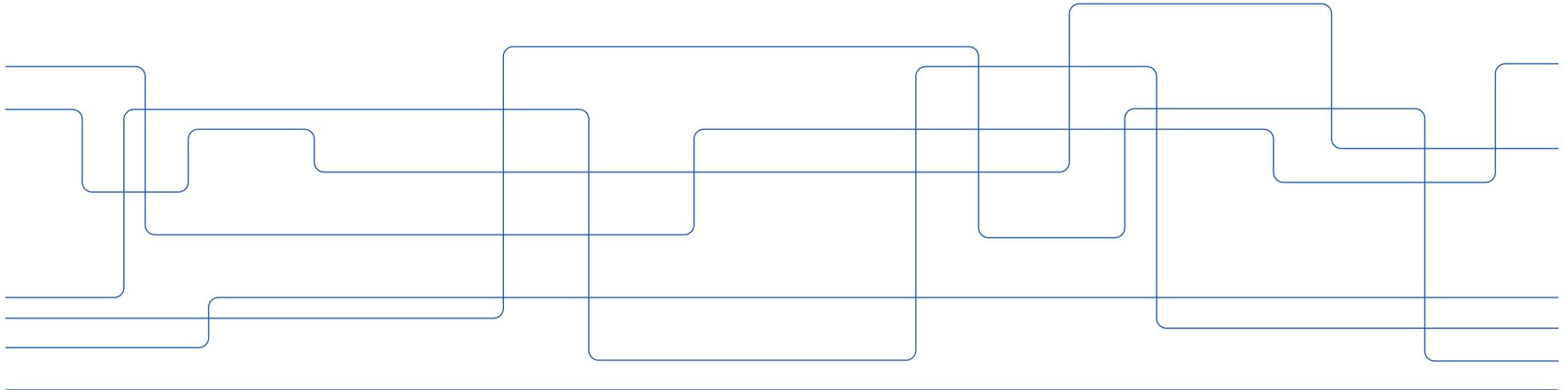




Välkommen till EECS personalmöte

Welcome to EECS All Employee Meeting

A written summary of the meeting will be posted on intra.kth.se/eeecs



Agenda

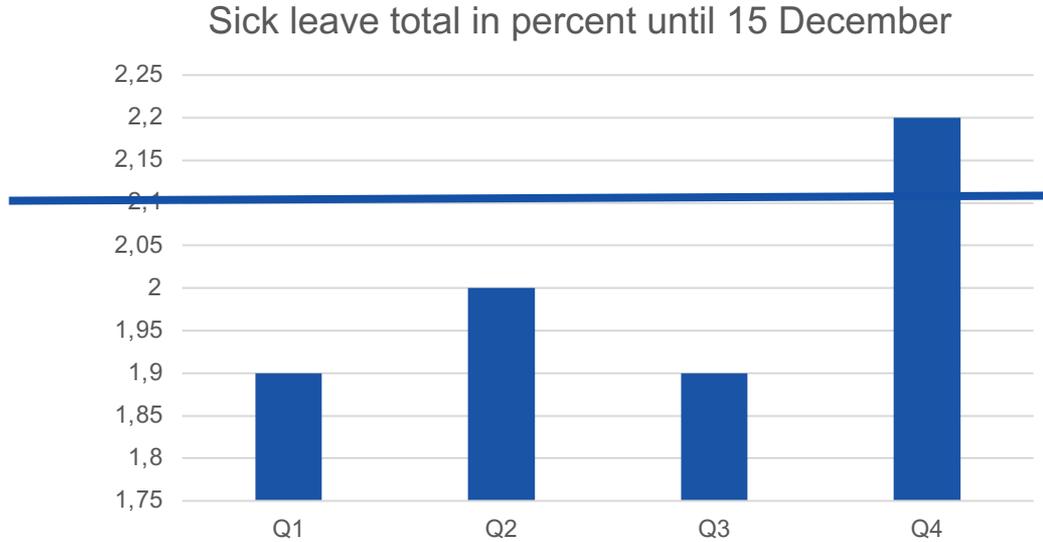
- Health, safety and environment (HSE),
- Updates on the Coronavirus,
- Operational plan 2022,
- E-mail domains and OneDrive,
- EECS' Winter conference,
- Q&A,
- Wrap up.





Sick leave total in percent EECS Q1-Q4, 2021

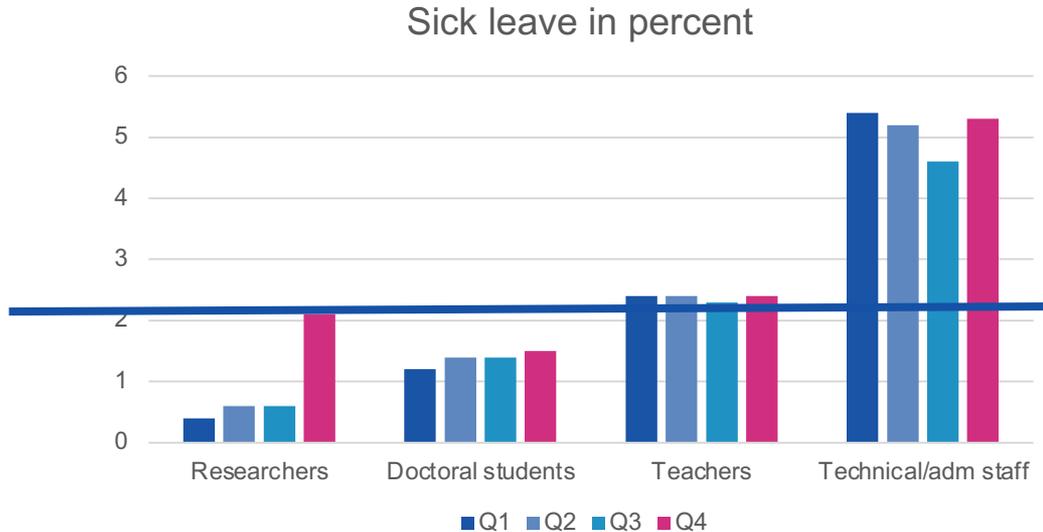
Typical sick leave in Sweden



Note: the numbers for Q4 are not complete due to Q4 not being completed.

Sick leave per category EECS Q1-Q4, 2021

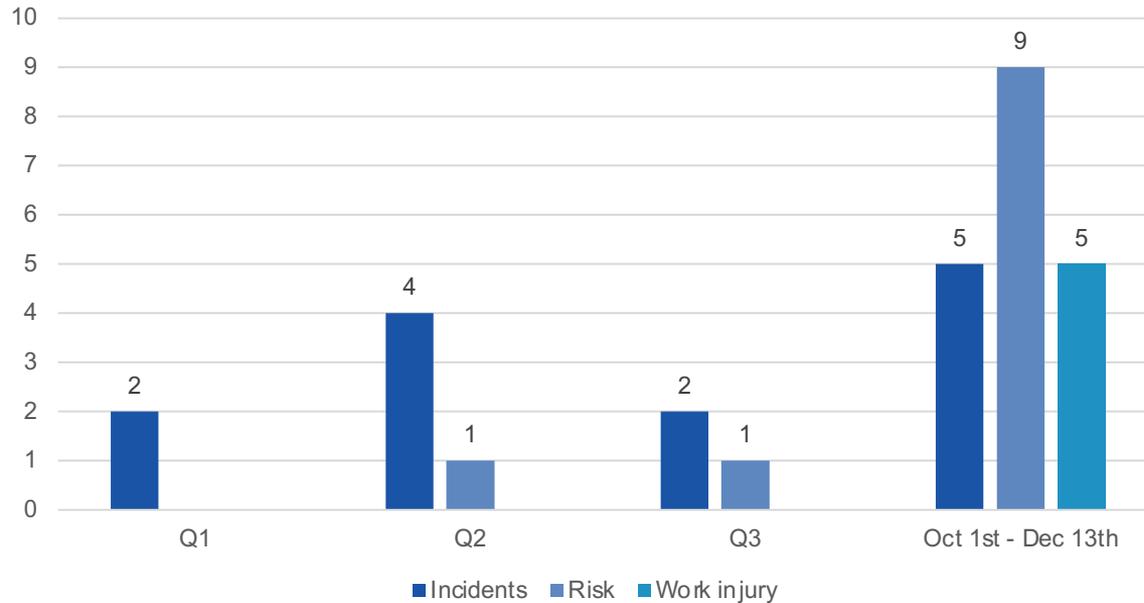
Typical sick leave in Sweden



Note: the numbers for Q4 are not complete due to Q4 not being completed.

Incidents, risks and work injuries 2021

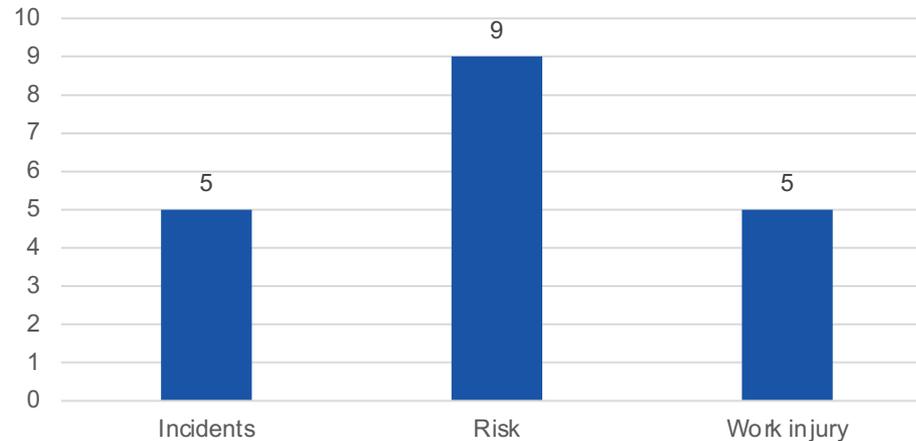
Reported incidents, risks and work injuries 2021



Implementation of new
digital tool

Incidents, risks, work injuries 2021

Reported incidents, risks and work injuries
1 October to 15 December 2021





Work environment

- Each division got the assignment to discuss the employee survey and to propose three actions to keep positive elements and three actions for improvement.
- These proposals were discussed and summarized and lead to the following 7 actions at school level:
 - Improve meeting structure, meeting routines and the way we take decisions
 - Goals and roles
 - Work to remove unwanted behaviour (zero tolerance!)
 - Increase social well being at work and continue to build on our culture
 - Increase our workplace and reduce costs
 - Possibilities for personal development



Updates on the Coronavirus

- New guidelines <https://intra.kth.se/campus/sakerhet/kris/corona>
- Education will continue to be at campus, but measures need to be taken.
- For all employees it needs to be organised that we can keep distance.
- Large crowds indoors should be avoided.

- Important to stay home if you feel sick.



The EECS operational plan 2022

- We are still working on our operational plan and expect to have it finished January 2022. We reduced the number of goals and described who is responsible, where it should be reported and when the work is expected to be finished.
- The school will have about 14 goals, 5 assignments from the President and about 9 from the school.
- They are in the four areas:
 - Our deliverables
 - Our processes
 - Our organisation
 - Our costs
- Focus on following up RAE and employee survey.
- We will present more details at the next AEM.



The clean-up of e-mail domains – status

- Is ongoing. We want to go from 13 000 to about 1100 e-mail addresses.
- From the original 1000 affected employees, we have landed in just over 35-40 employees who have received suspension (“uppskov”) until the third quarter of 2022, after which they will be closed.
- With regard to affiliates, i.e non-employees of the school, an e-mail has been sent out to those concerned that their e-mail alias in the affected domains will be removed 2021-12-15.

Termination of KTH accounts:

- The school had a list of 800 people who have left, of which 400 people still have KTH accounts, which will now be terminated.
- The affected people will be contacted by e-mail.



OneDrive EECS

- Pre-Copied during Christmas - you won't notice, ok to keep using box.
 - E-mails will be sent with instructions before each event.
 - A directory will be created in OneDrive called box files, ignore until the final migration is complete.
- OneDrive is already activated for all, can be used today by staff and students who have a KTH-platform service.
- Do not copy anything from Box to OneDrive in advance.
 - Risk of duplicates and incorrect file versions and risk of lost files.
- Replaces Box, including its functionality. Support for sharing, you add one by one. (ug groups not available)
 - With Office 365, you will be able to work with documents at the same time. Available today
- Questions? E-mail it-support@kth.se or via the Slack channel #eecs-box-to-onedrive
- <https://intra.kth.se/it/dokument/spara-filer-i-molnet/kth-onedrive>



EECS' Winter conference – a recap

- A big and warm thank you to everyone who participated and made it happen!
- See the summary with interviews, video and photos on the intranet.



Welcome to

EECS' Winter conference 2021

9 December



<https://intra.kth.se/eecs/aktuellt-pa-eecs/nyheter/snapshots-fran-framtidens-forskning-pa-eecs-vinterkonferens-1.1128673>

The Professional support during Christmas

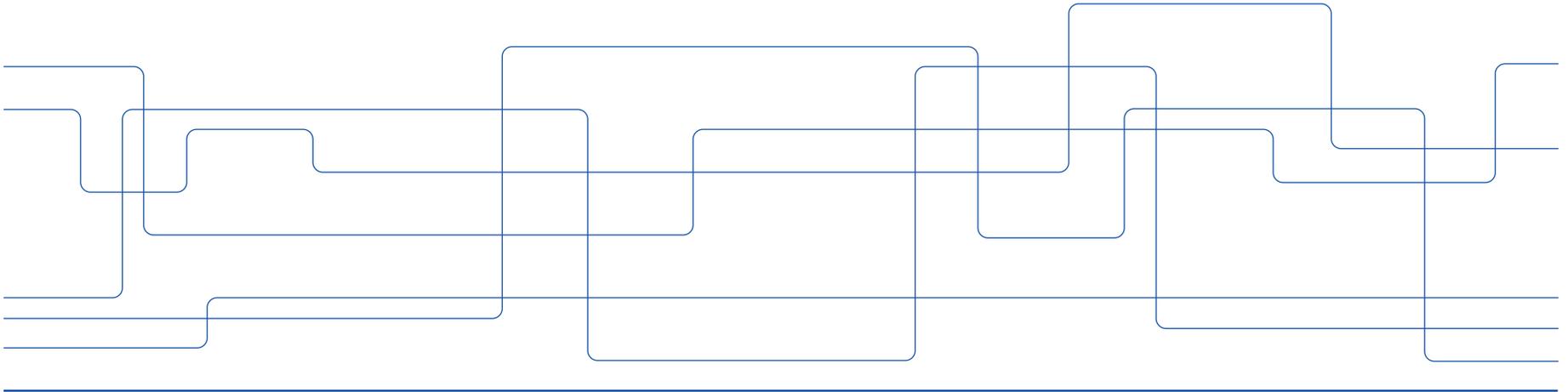
- See the Professional support's availability and opening hours during Christmas.
- Published on the Intranet.



<https://intra.kth.se/eecs/aktuellt-pa-eecs/nyheter/verksamhetsstodets-oppettider-i-jul-1.1124118>



Wrap up before the Q&A





Next AEM is on 10 February

- The school's calendar is updated with the spring term's AEM's
- Keep an eye in our weekly newsletter pEECS and Slack for Zoom link and agenda.
- Send your proposals for topics to communication-support@eecs.kth.se



Q & A



See you at our next meeting, 10 February

Keep updated on intra.kth.se/eecs and on Slack

