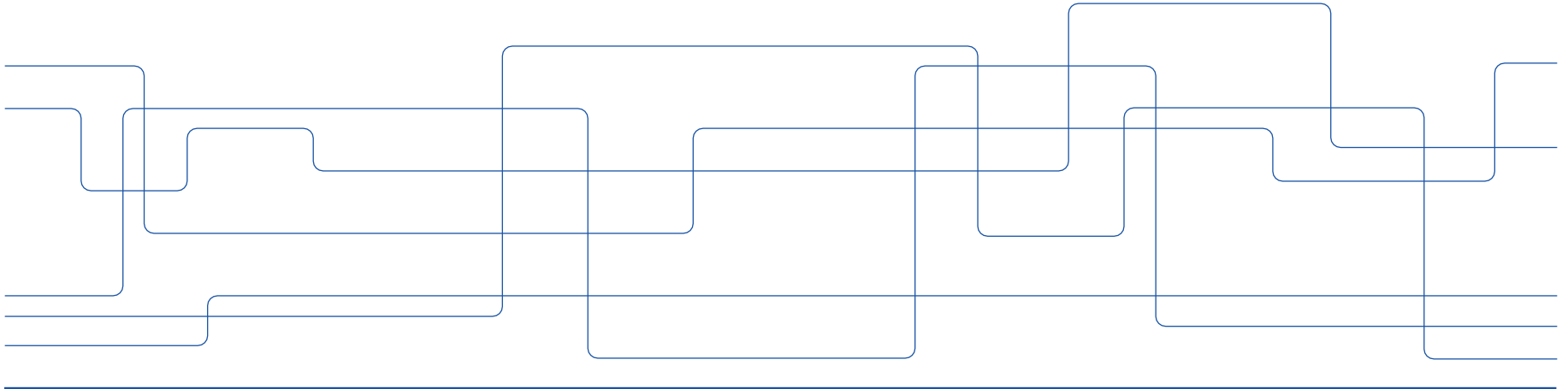




Välkommen till EECS personalmöte

Welcome to EECS All Employee Meeting

A written summary of the meeting will be posted on intra.kth.se/eeecs





Agenda

- Health, safety and environment (HSE)
- Visits from the new President
- Appointments procedure
- The merging of two divisions
- A changed quality system
- Update on the increased rental fees and our premises
- Energy savings – every kWh counts!
- Institution teams and economic department
- Q&A.



Updated assembly points

Malvinas väg



Borggården



Evacuation officers – new routine at EECS

Instruction

- Put on the vest.
- Make sure that colleagues go outside and gather at the assembly point.
- Make sure that no one enters the building before the rescue leader has approved it.

Everyone has a responsibility
to help in an evacuation!





EECS' Intranet

Visit the intranet for up-to-date security and crisis information.



<https://intra.kth.se/eecs/kris>



Employee surveys and our SHE

- Our working environment and SHE is important
 - We should be safe
 - We should feel safe and included
- Recent surveys showed that our doctoral students well-being can be improved
 - They feel lonely, not always welcomed and not always included
 - The students have made some proposals to improve the situation
 - The management will also follow up on this survey as well as on our other survey where work is still on-going
- Continue to report risks and incidents via our IA system
 - We evaluate the data and trends and make proposals and take actions to reduce risks



Visits from the new President

- On 1 December, Anders Söderholm takes over as President at KTH.
- Get tickets for the installation ceremony on 2 December or watch online.
- Anders will visit our school on 6 December and 11 January.

[The installation](#)





Appointments procedure

A new procedure underway on how you get hired and promoted.

The dean has been invited to our management meeting



The merging of two divisions

- The divisions of Electromagnetic Engineering and Fusion Plasma Physics are merging
- The new Head of Division will be Martin Norgren, and Per Brunsell will be the Deputy Head of Division.



Martin Norgren and Per Brunsell



A new quality system for education



We will annually review course analyses



Every other year we will produce programme analyses which are partly based on the course analyses



If necessary, different types of programmes will be evaluated (what we previously called regular review) with the help of external reviewers



UKÄ has announced that in the spring of 2023 they will evaluate contract education (Uppdragsutbildning).



Update on the increased rental fees and costs

- The university board has a continuous focus on costs
 - KTH should keep the costs on rent, overhead and other costs down
 - EECS has been pro-active and started a project on our premises for a while ago
 - The rents will increase with about 10%
 - A new model for rent is on the way.
Laboratories and mentor spaces will get discount, therefore it is important to get the coding of these in the system right. As well as of public spaces. Before the new model will be implemented there will be some more discussion, and more details will be presented when they are available
-



Every kWh counts!

- As a public authority, KTH must implement measures to save energy.
- Reduced energy consumption is also important for KTH to achieve its sustainability goals.

What can I do?

- Close doors and windows. This applies both to avoid losses to the outside air but also internally to rooms that are not in use
- Make sure that office equipment (computers, copiers, printers, scanners) is turned into energy-saving mode when they are not in use.
- Turn off external displays when not in use and turn off the computer when you go home
- Take the stairs instead of the elevator
- Do not use small portable electric radiators
- Do not cook more tea water than needed
- Turn off all lighting (except emergency lighting) in unmanned premises
- And many many more

- BUT – we should not freeze in our rooms. Are you freezing – report it to Service



Government assignment: Energy saving in government agencies



Department support teams and economic department

- EECS is implementing department support teams in coherence with the other schools at KTH
 - Find information about who is part of which team for which department here: [Institutionsstöd | EECS internsidor \(kth.se\)](#)
 - There are still vacancies in the finance unit, these are identified on the pages mentioned above
 - Recruitment is on-going.
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Next AEM is on 20 December

- Keep an eye in our weekly newsletter pEECS and Slack for Zoom link and agenda.
- Send your proposals for topics to communication-support@eecs.kth.se



The autumn term's last All employee meeting

20 December

Same Zoom link for all AEM <https://kth-se.zoom.us/j/65209843843>

Q & A



See you at our next all employee meeting!

Keep updated on intra.kth.se/eecs and on Slack

