



## Department of Physics Management Council meeting

Monday 20th Jan 2025, 12.00–14.00, A5:1003

### Participants

Jens Bardarson	Tommy Ohlsson
Mattias Blennow – via Zoom	Pär Olsson
Torbjörn Bäck	Jonas Strandberg
Mats Danielsson	Johanna Swedin
Edwin Langmann	Oscar Wistemar – PhD student representative
Josefin Larsson	
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## Meetings notes January 2025

### News & general items

#### *Memorial Gustav Nielsen*

Our thoughts go to the family of Gustav Nielsen who passed away during the holidays. Gustav was enrolled in the TNEEM program and his funeral services were held in his family home town in Denmark on Jan 15. The school and department sent a wreath to offer our condolences. There will be a memorial arranged at KTH on Jan 29 to which teachers and students in the program have been invited.

#### *New PAD for Physics*

We welcome Oscar Wistemar from the PAM division!

#### *President's faculty breakfast 29/1*

Remember to sign up if interested – invitation was sent by email.

#### *Communication*

Our communicator and web support Marta takes on new responsibilities and web support will be handled mostly by Sebastian Wikström. For queries, please use: [webmaster@sci.kth.se](mailto:webmaster@sci.kth.se)

### *WISE position process*

Two positions will probably go to KTH. KTH centrally has ranked the proposal from Physics/Aphys first, and the list is as follows:

1. Sustainable Quantum Materials (SCI)
2. Advanced Characterization and Modelling of Sustainable Steels for Improved Structural Integrity (SCI)
3. Materials NMR for Sustainability (CBH)

The following procedure is still unclear. We will likely be asked to open a position as soon as WISE approves it.

### **JML**

*JML Physics/SCI workshop:* No news since Dec meeting. However, QSCI plans to arrange a workshop/seminar as well. We will discuss coordination to avoid overlap between the events.

### **Undergraduate education (Tommy)**

#### *GRU economy*

Salary accounting was increased for teachers in autumn 2024 due to the surplus in the GRU economy.

#### *Reviewers for MSc degree projects*

It is acceptable for different divisions to have varying processes regarding reviewers.

#### *Reporting of Grade for Master's Degree project*

- The form for reporting a grade for a Master's Degree project is updated.
- In the updated form, some information is optional, e.g., stating a reviewer.
- The updated form was accepted at this meeting (the section with a choice of abstract or full-text is removed).
- Johanna will send it out to the faculty.

#### *New system of evaluating courses*

Anna Burvall has already informed some of the members in the Management Council about the new system of evaluating courses and handle eventual follow up actions. A suggestion is to invite Anna to make a presentation at the division level to reach all the teachers. The new system is now being evaluated. It is important that we continue to provide feedback to Anna, even after the system is implemented.

### **Faculty renewal (Edwin)**

*The nuclear safety position:* no news (expert reviewers will be assigned).

#### *A long-term recruitment plan/strategy*

A faculty meeting or workshop on future recruitments will be planned. The purpose is to initiate discussions about a long-term strategy. (It can provide input to discussions on the school level). Edwin and Pär will plan this meeting.

## **Outreach** (Josefin)

### *Summer students 2025*

The Outreach committee will make an ad for Summer students. (The number of projects is still TBD). The supervisors will select the students this year, with help from The Outreach committee.

The contacts for the Outreach committee is published on the website:

<https://www.physics.kth.se/contact/committees-and-representatives-1.1374576>

## **Doctoral programme** (Mattias)

The internal nomination process for the Oseen Medal is now closed (an email about the process was sent to all supervisors with doctoral students graduating in 2024). We have two internal nominees. The Program Council is actively considering which nomination to proceed with and will submit one dissertation to SFS before their deadline on January 31.

## **PhD student representative** (Oscar Wistemar – new PAD)

Nothing to report.

## **Physics administration** (Johanna)

### *Edge – new Case Management System*

The physics administrator, Jenny, will start using a new Case Management System from February 3. The only change for you is that you should make sure to use the functional email address when you need assistance:

[service@physics.kth.se](mailto:service@physics.kth.se)

### *KTH's career system review – referral*

Johanna will send out the referral and report for KTH's new career system review (in Swedish). Please send input by February 13 to Johanna. The proposed system will be discussed at the next management meeting on February 17. (The deadline for a response to KTH is February 28).

## **News or issues from Divisions** (all)

### *Invoice handling* (Jonas)

The finance department has frequently been late in paying international invoices, resulting in additional fees. This also reflects poorly on KTH's reputation. The delays could be due to the centralization of processes and the fact that KTH only processes international payments on certain days. Pär will raise this issue at the school management meeting on January 21. Another cause for delays are when the person responsible for the 'sakattest' is late.