



The following document is to be signed by doctoral students who are not employees (funded doctoral studies positions are counted as being employed in this instance) at KTH on acceptance to doctoral studies.

Welcome to doctoral studies at KTH!

This document concerns those of you who have been awarded scholarships or have your own financing, i.e. those of you who are not employees. The document is not intended to list all the differences in detail, it focuses on a number of the major differences between employees and non-employed doctoral students.

KTH has accepted you to participate in doctoral studies and consequently undertakes to assist you with supervision within the relevant field at research level, to provide you with access to a workplace, the necessary equipment and other resources that are of importance to your being able to implement your studies and graduate with the relevant degree.

As you are not employed by KTH, the university is not entitled to require as much of you as they may from an employee. You have been accepted at KTH in order to complete your course of study. KTH may, within the framework of relevant supervision, state views on how and where these studies are to be implemented but KTH may not require you to carry out any other task with a purpose that is not to the benefit of your studies. For example a scholarship-holding doctoral student may not be required to carry out departmental administration duties.

Doctoral students who are financing their studies with the help of scholarships are not employees and consequently are in a different situation as concerns benefits/employment conditions to employees. Below a number of differences are listed.

Taxation

Scholarships are not liable to taxation unless explicitly stated in the contract that regulates the scholarship in question.

Pension

Scholarships are not counted as pension-bearing income.

Insurance cover

As a participant in doctoral studies you are automatically insured by the Swedish Legal, Financial and Administrative Services Agency and enjoy a personal injury insurance cover. You are encouraged to contact the Swedish Legal, Financial and Administrative Services Agency in order to determine whether you may need to add additional insurance cover.

Holidays

Scholarships give no holiday entitlement. Doctoral students themselves determine how and where their studies, as concerns the scholarship period, are to be carried out.

Parental leave allowance

Scholarships give no entitlement to remuneration during parental leave or during the pregnancy period. The scholarship will, however, be paid at the same sum irrespective of pregnancy or parental leave for the stipulated scholarship period.

Illness

Scholarships do not entitle holders to sick pay and are not counted as contributing to sick pay levels. The scholarship will, however, be paid at the same sum irrespective of illness for the stipulated scholarship period. Scholarships do not entitle holders to rehabilitation or support when contacting the Social Insurance Office.

Reimbursement for medical costs

Scholarships do not entitle their holders to reimbursement for costs for medicines from KTH.

Doctors

For scholarship holders who are registered in the Swedish population register (see more under the population register section) and are covered by the Swedish medical insurance system, the same rules apply as for employees. Those who are not covered by the Swedish medical insurance system must send in their receipts for medical care to the Swedish Legal, Financial and Administrative Services Agency and request reimbursement.

Preventative health care

Scholarships provide no rights to preventive health care allowance.

Interruption of scholarship period

A scholarship period granted will only be interrupted if the doctoral student him/herself states that his/her studies have ceased or that KTH is definitely able to ascertain that studies have ceased. The Faculty Board takes this decision.

Injury reports

In cases of injury such as those connected with traffic accidents, always contact the Swedish Legal, Financial and Administrative Services Agency to make a report and receive further information as concerns compensation.

Residence permit

In order to be granted a residence permit for studies at universities/university colleges in Sweden, students must prove that they have been accepted for full-time studies, that they will be able to support themselves during the planned period of study and that they have full medical insurance cover for studies of shorter duration than one year.

Registration in population register/Swedish personal registration number

Interaction with Swedish government agencies is made very much easier if students have Swedish personal registration numbers which consist of the birth date (year-month-day) plus four other numbers (e.g. 740318-3574). For EU/EEA citizens it is necessary that they intend to stay in Sweden for a period of at least one year. In order to be assigned a Swedish personal registration number a valid passport must be produced at the Taxation Authority Office and a form reporting residence in Sweden must be filled in. For non EU/EEA citizens the above is necessary plus a valid residence permit.

I have read and understood the above information and am aware that I am not an employee of KTH.

Date _____

Name in capitals _____

Signature _____