**SULF KTH styrelsemöte 12/9 2016, kl.12.00, KTHB Balcony**

**Protokoll**

**Närvarande:** Monia Lougui, Simon Okwir, Yoko Takao Drobin, Anna-Karin Högfeldt

**Frånvarande:** Reine Bergström

**§1. Föregående mötesprotokoll**

Årsmötesprotokollet läses och läggs till handlingarna

**§2. Val av ordförande**

Anna-Karin Högfeldt

**§3. Val av mötesantecknare**

Anna-Karin H tar anteckningar under mötet

**§4. Val av protokolljusterare**

Monia Lougui och Simon Okwir

**§4. Planning of a meeting at SULF regional office: what do we want to know about?**

We would all like to have a quite thorough and basic information session on good things to know and good places to find information, material and things. We decided that Anna-Karin will e-mail Eva Jacobsson who is our contact person at the SULF regional office and ask her to suggest some times. We hope to make it before the SULF day.

**§5. Verksamhetsplan: read and discuss**

We felt it was quite straight forward and basic. Hopefully we will reach a bit higher in the sky, but at the same time, this is a year for us to starting to understand, and to build up the foundation.

We decided to have a focus on Internationalization in our activities. Gender issues will also have a high priority.

**§6. Communication channels: web, Facebook, Group-mail. More?**

Monia will update the web. We should spread the word about the Facebook-group too, but who are administrators?

For the styrelse members, we will use Box to share documents. Anna-Karin will upload the latest member list there.

**§7. SULF day**

October 6th, 2016. Lars Abrahamsson has through SULF regional contacts signed up to hold a lecture on PhD students’ rights. AK will contact him and ask more about what time he would like to do this, in what room etc. AK will also ask Eva J how payments are dealt with for Lars, and also on budget for lunch/fika for members.

AK will also answer Friedrich Heger, who is the national (?) project leader for the SULF day and make sure they know what we are doing here, that the box with folders and things will come to the right place etc.

**§8. Meetings and Activities: plan the year overview**

 We have many ideas, but decided that we would plan this together with input from Eva J so that we can book speakers and things.

We thought it would be a good idea to invite Mats E, the chairperson of SULF nationally for a lecture/debate or similar in late Fall or early Spring.

**§9. Other**

No other comments

**§10. Next meeting**

Will be decided in conjunction with the meeting with Eva.

Justerare:

Simon Okwir

Monia Lougui