

**INSTRUCTION (anvisning)****Decision maker**

Fakultetsrådet

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Responsible**department**Planning, Quality
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Instructions to the Appointment of Honorary Doctors

This document is a translation. In case of a discrepancy between the Swedish original and the English version of the decision, the Swedish version applies.

The Decision making and Delegation Policy for KTH states that it is the Faculty Council which decides on the appointment of honorary doctors. The following text provides instructions regarding the work of designating honorary doctorates.

1. Honorary Doctors of Technology at KTH

Honorary doctorates are conferred upon honor individuals who have made important contributions and to promote the development of KTH. The criteria for such an appointment are set forth below.

Indicative criteria for appointment

1. Persons working outside Sweden who have promoted the activities of KTH (within KTH's area of activity) through significant cooperation.
2. Persons within the country and within KTH's area of activity who have undertaken their own extensive research efforts, professional efforts or other societal contributions.
3. Moreover, a clear affiliation with KTH is always desirable.

Indicative criteria for persons who are not eligible for appointment as an honorary doctor

1. Honorary doctorates cannot be conferred posthumously.
2. As a rule, employees and/or Doctors of Technology at KTH are ineligible.
3. A person who has already been appointed as an Honorary Doctor of Technology by another Swedish higher education institution will normally be ineligible.
4. A person with a political or legal influence over KTH cannot become an honorary doctor.
5. A person who cannot or does not wish to attend the conferment ceremony in the same year as said person has been asked to do so cannot become an honorary doctor.

2. The Nomination of Candidates

KTH employees may use special web forms to submit proposals based on the criteria for appointment set forth in Section 1. The nomination period usually comprises the first quarter (January to March).

3. The Nomination Committee

The Faculty Council designates a nomination committee, whose task is to propose who/which should be appointed as an honorary Doctor of Technology on the basis of nominations received.

The nomination committee is normally expected to present a preliminary proposition to the Faculty Council's meeting in April and present the final proposition to Council's meeting in May.

4. Decision on the Appointment of an Honorary Doctor

Dean of Faculty decides to confer (an) honorary doctorate(s). The decision shall be taken before the end of the spring semester.